



Job Announcement

Department of Human Resources & Organizational Development

Position NO: 051908HR168

Job Category: Administrative Support Workers

City of Missouri City
1522 Texas Parkway
Missouri City, TX 77489
Telephone (281)403-8500
Fax (281) 261-4233

Review Date: June 3, 2008

PART-TIME RECREATION CENTER ATTENDANT

*** SALARY: \$6.50/hour**

The City of Missouri City, a vibrant and economically strong community of 69,280 residents, located 15 minutes from the Texas Medical Center, 25 minutes from Downtown Houston and strategically located for easy access to attractions throughout the entire Houston Metropolitan area is accepting applications for the position of Part-Time Recreation Center Attendant.

DEFINITION: This is an entry-level part-time position in the City's Parks and Recreation Department. An individual in this position is responsible for opening and closing the recreation facility as directed

LOCATION: Fort Bend County, TX – Southwest Houston

EXPERIENCE AND EDUCATION REQUIREMENTS: High School Diploma or General Education Development Certificate is required. Two years related experience is preferred.

The Department of Human Resources and Organizational Development (HR/OD) may consider any equivalent combination of education, training and/or experience.

NOTE: For a detailed position description, visit our website, www.missouricitytx.gov.

SELECTION CRITERIA: 100% Education and Experience.

*The City of Missouri City compensates employees according to a salary schedule that enables movement through a market based salary range. Generally, a new employee's salary is at or near the beginning of the range.

HOW TO APPLY: All applicants must complete the City's Official Application for Employment. To secure an official application, visit the HR/OD section of the City's website at www.missouricitytx.gov, or contact the HR/OD Department via telephone (281) 403-8500. Submit completed applications and supporting documentation by fax to (281) 261-4233; email completed applications to apply@missouricitytx.gov ; or mail or personally deliver to 1522 Texas Parkway Missouri City, TX, 77489.

The City of Missouri City is an Equal Opportunity Employer